



**Cleveland
Metroparks**

Administrative Offices

4101 Fulton Parkway
Cleveland, Ohio 44144
216-635-3200
FAX 216-635-3286
TTY 216-351-0808

**Board of Park
Commissioners**

David W. Whitehead
President

William J. Ryan
Vice President

Fred Rzepka
Vice President

**Executive
Director-Secretary**
Vern J. Hartenburg

**RECREATION SPECIALIST (PART-TIME)
OUTDOOR EDUCATION**

The Recreation Specialist will plan, implement and present low impact, outdoor recreation programs offered by the Institute of the Great Outdoors (IGO). Provides instruction and leadership for programs which may include, but are not limited to, bicycling, camping, fishing, canoeing, kayaking, backpacking and winter activities. Audiences include adults, youth, teens and seniors.

ESSENTIAL FUNCTIONS:

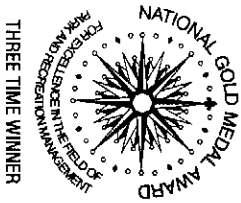
- Plans and presents quality low impact outdoor recreation programs within the park district and at off-site locations.
- Establishes program goals and objectives in cooperation with Outdoor Recreation Manager.
- Assists in evaluating programs, offers recommendations for improvement and actively participates in revision of programs.
- Maintains accurate records of programs delivered, attendance and program evaluation data.
- Participates in special events or projects involving IGO as assigned.
- Drives IGO truck/vans with trailers to transport equipment as required.
- Assists in maintaining IGO equipment and program materials.
- Assists in research, design, development and review of educational or promotional materials such as handouts, brochures and presentations as assigned.
- Maintains a current First Aid/CPR certification.
- Performs related duties as assigned.

QUALIFICATIONS:

- Bachelor's degree with specialization in environmental education, outdoor recreation, environmental interpretation, natural resources or related discipline from an accredited college or university or equivalent.
- Demonstrated experience in planning and implementing low-impact outdoor recreation programs for all ages.
- Demonstrated experience and skill competency in leading at least five of the outdoor recreation activities identified below:
 - Canoeing
 - Cross Country Skiing
 - GPS
 - Kayaking
 - Fishing
 - Snowshoeing
 - Map and Compass
 - Family Camping
 - Backpacking
 - Cycling
 - Rock Climbing
- Demonstrated knowledge of the natural history of the region.
- Demonstrated ability to work with diverse populations.
- Demonstrated organizational skills including verbal communication, problem solving, and conflict management.
- Valid Ohio driver's license.



Diversity
Strengthening Human
& Natural Resources



WAGE: \$16.14 – \$20.17/hr

HOURS: 32 hrs/wk

DATE POSTED: 4/8/2009

FILING DEADLINE: 4/18/2009

TO APPLY: Send résumé to: resumes@clevelandmetroparks.com or mail to:

CLEVELAND METROPARKS
Department of Human Resources #09022
4101 Fulton Parkway
Cleveland, OH 44144

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